



UNIVERSITY of MARYLAND  
EASTERN SHORE

OFFICE OF HUMAN RESOURCE MANAGEMENT

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## Chair, Department of Technology

Applications and nominations are currently being accepted for the position of Chair of the Department of Technology in the School of Business and Technology at the University of Maryland Eastern Shore. This position is a 12-month appointment and reports directly to the Dean of the School of Business and Technology.

The Department of Technology is one of five departments in the School of Business and Technology. With six tenure track/tenured faculty, the department serves approximately 200 students, and offers three undergraduate programs including Construction Management Technology, Engineering Technology (Electrical/Electronic and Mechanical concentrations), Technology Education and a Masters Degree program in Career and Technology Education.

**Responsibilities:** The Chair is the administrative and academic officer of the department and is responsible for curricula and new program development, administering and monitoring departmental budget, attending to personnel matters, supervises the Technology programs within the Department; assures that the performance of the Construction Management Program (BS) meets the curriculum standards of the American Council for Construction Education (ACCE); the Engineering Technology programs (BS) meet the curriculum standards of the Accreditation Board for Engineering and Technology (ABET, Inc.); and the Technology Education and Career and Technology Education Program (MS) meets the curriculum standards of the National Council for Accreditation of Teacher Education (NCATE). The Chair will be responsible for fiscal management, marketing, and maintaining high standards in the department. The Chair provides leadership and promotes attainment of the Department's mission and goals. The Chair is responsible for administration of all instructional programs in Technology and provides leadership in maintaining accreditation both in the Construction Management Technology Program and the Career and Technology Education Program as well as obtaining accreditation in the Engineering Technology Program. The Chair is also responsible for the supervision, administration, development, and maintenance of quality standards for the two Off-Campus programs, one at the Universities at Shady Grove and the other at the Baltimore Museum of Industry.

**Qualifications:** Candidate must have a doctorate in relevant degree areas e.g., Technology, Engineering, or Construction Management Technology. The candidate must have successful recent academic leadership and administrative experience that demonstrates the ability to strongly advocate for excellence in teaching, scholarly activity, and service that meet ACCE and ABET accreditation standards. The candidate's teaching, scholarship, and service profile must be commensurate with tenure-track appointment at the rank of associate or full professor. A demonstrated experience in Construction Management Technology, Engineering Technology, or Career and Technology Education accreditation processes and standards is preferred; a track record of acquiring outside funding; and experience as an academic and administrative leader or past experience as chair of an academic program is preferred. Strong communication and interpersonal skills are essential.

**Note:** Individuals with degrees outside of the US may be subject to verification. Verification of degree is the responsibility of the candidate.

Resume review will begin March 2011 and continue until the position is filled. Candidates should send letter of interest, curriculum vitae, examples of publications, and have three letters of professional recommendations sent directly by reference to: Department of Human Resources, University of Maryland Eastern Shore, Princess Anne, MD 21853-1299.  
Email: [mvames@umes.edu](mailto:mvames@umes.edu)

UMES is an EEO/AA employer, maintains a drug-free workplace, and enforces a no-smoking policy applicable to all campus buildings. The successful candidate must be able to show acceptable documentation establishing the right to accept employment in the United States of America. Minorities, women and persons with disabilities are encouraged to apply.