



# American Council for Construction Education

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August 4, 2015

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Dr. Todd S. Hutton, President  
Utica College  
1600 Burrstone Road  
Utica, NY 13502

Dear Dr. Hutton,

At its July 2015 Annual Meeting, the American Council for Construction Education (ACCE) Board of Trustees reviewed the application for initial accreditation of the Construction Management Program at Utica College. The Board had available to it the reports of its Visiting Team under the Chairmanship of Professor Frederick Gould, and its Accreditation Committee under the Chairmanship of Dr. John Schaufelberger. This letter is to inform you that the Board has voted for a five-year accreditation from July 2015 through July 2020.

A renewal of accreditation visit at the end of this five-year period should be scheduled between February 1 and April 1, 2020. The self-evaluation study, in preparation for this visit, will be due in the ACCE national office no later than November 1, 2019.

The final report of the Visiting Team, as acted upon by the Board, is enclosed. This report, as do all ACCE accreditation reports, contains a delineation of perceived program Strengths, Weaknesses, Concerns, and Undeveloped Potentials. It is the hope of ACCE that the cited Weaknesses and Concerns will be addressed in coming years, while maintaining program strengths and pursuing program potentials.

ACCE requires that you file a progress report at the end of the first year no later than May 1, 2016, and the second year no later than May 1, 2017. Additionally, all programs are required to file a third year progress report, making your third year progress report due no later than May 1, 2018. A Progress Report form designed specifically for your program will be sent to the program in June of the corresponding year. If for any reason these dates need to be changed, we will notify you well in advance, and should it become necessary for you to ask for an extension, we request that you do the same.

The Board of Trustees looks forward to a First Year Progress Report containing documented progress toward correcting the Weaknesses and Concerns cited in the current Visiting Team Report. The Board's comments are summarized below:

*The Board of Trustees supports the accreditation of the Program at Utica College for five years with first, second, and third year progress reports. The Program needs to develop an effective Quality Improvement Plan and provide required information to the public. This includes aligning course learning outcomes with program learning outcomes which serve as a basis for the Quality Improvement Plan.*



Dr. Todd S. Hutton  
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The ACCE Board of Trustees extends congratulations on this accreditation, and asks that I express its appreciation for the many courtesies extended to our Visiting Team and for the positive way in which your faculty and staff responded throughout.

We wish you continued success with your Construction Management Program, and feel confident that your graduates, the building community, and the Nation are richer for your efforts.

Warmest regards,  
American Council for Construction Education

A handwritten signature in black ink, appearing to read "John F. Gaver". The signature is fluid and cursive, with a long horizontal stroke at the end.

John F. Gaver, Board Chair

Cc: Dr. Judith A. Kirkpatrick, Provost  
Dr. James Norrie, Dean  
Dr. David M. Dubbelde, Program Chair  
Dr. John Schaufelberger, Chair, ACCE Accreditation Committee