



# *Mid Year Meeting 2017*

## *Minutes*

**American Council for Construction Education  
Accreditation Committee – Executive Session  
Orlando, Florida  
Thursday, 2/23/17 – 8:00 a.m.**

**1) Attendance:**

- a) **Committee Members (17 members present plus chair):** Becky Burleson, Craig Capano, Mike Cooley, Tamara Crooks, Pam Dullum, Sean Foley, Marty Garza, John Gaver, Jim Goddard, Murray Jones, Susan Labas, Don McCollister, Bob Meyer, Charles Roesset, Scott Seltveit, Khalid Siddiqi, Rod Stutt, John Schaufelberger -chair.
- b) **Committee Members absent:** none

**2) Chair Welcome**

- a) **Opening Remarks:** The meeting was called to order at 8:00am with a committee quorum present.
- b) **Introductions:** The chair welcomed all members of the committee.

**3) Minutes from the July Annual Meeting:** Minutes from the July 2016 Executive Session of the Annual Accreditation Committee were distributed and approved.

**4) Committee Agenda Items**

- a) **Visiting Team Reports:** The Committee considered six Visiting Team Reports for programs seeking re-accreditation. After discussion the Committee reached agreement on a recommendation to the Board for each program.
- b) **Progress Reports:** The Committee considered 17 Progress Reports from accredited programs. After discussion the Committee reached agreement on a response for each Progress Report.
  - i) The committee agreed to accept and approve Alfred State's third year progress report. The Council congratulates the Program on its name change and looks forward to the Program's next Self-Evaluation Study and site visit in the Fall of 2019.
  - ii) The committee agreed to accept and approve California State University, Chico's first year progress report. The Council appreciates the work accomplished to resolve the Weaknesses and Concerns and looks forward to learning of continued progress in the

- second year progress report. The safety plan assignment provided for CMGT 360 is confusing. On page 1, the requirements are company based, while on page 2, they are project based, but no project is specified. Please clarify in the second year progress report. Items addressed in a progress report are to be identified as either in progress or alleviated, but not both.
- iii) The committee agreed to accept and approve California State University, Fresno's third year progress report. The Council appreciates the responsive report and looks forward to learning of the Program's continued progress in moving to an outcomes-based assessment process in the next Self-Evaluation Study and site visit in Fall 2019.
  - iv) The committee agreed to accept and approve Central New Mexico Community College's first year progress report. The Council commends the Program for its actions to resolve the Weaknesses and Concerns and its move to modify its course syllabi and outcome assessment process to the new outcome-based standards.
  - v) The committee agreed to accept and approve Colorado State University's first year progress report. The Council looks forward to learning of continued progress on both Concerns in the third year progress report.
  - vi) The committee agreed to accept and approve with reservations Columbus State Technical & Community College's second year progress report. The Council is concerned with the lack of progress on Weaknesses #2 and #4 and Concerns #1 and #2 and expects to see significant progress in the third year progress report. In addressing Weakness #2, recommend that development of the Program Assessment Plan be based on the outcome-based standards contained in the August 2016 version of ACCE Document 103. The new department structure should provide more institutional focus on the Program.
  - vii) The committee agreed to accept and approve Drexel University's first year progress report. The Council appreciates the responsive report and looks forward to learning of continued progress on the Weaknesses and Concerns in the second year progress report.
  - viii) The committee agreed to accept and approve Florida International University's third year progress report. The Council appreciates the responsive report and looks forward to the Program's next Self-Evaluation Study and site visit in the Fall of 2019.
  - ix) The committee agreed to accept and approve Kansas State University's first year progress report. The Council appreciates the work that has been done to alleviate the Weaknesses and Concerns. The standard cited for Concern #1 has not been eliminated by the revised standards. It has been renumbered as 2.1.4.1. In the second year progress report, please provide a description of how the Program mission statement relates to the university's strategic plan. The Council also looks forward to learning of progress on Weakness #1 and #2 and faculty hiring in the second year progress report.

- x) The committee agreed to accept and approve North Carolina A&T State University's third year progress report. The Council appreciates the responsive report and looks forward to the Program's next Self-Evaluation Study and site visit in the Fall of 2019.
- xi) The committee agreed to accept and approve The Ohio State University's second year progress report. The Council appreciates the work being done to alleviate the Weaknesses and Concerns and looks forward to learning of continued progress, particularly the hiring of additional faculty, in the third year progress report. As the Program continues to develop its Quality Improvement Plan, it needs to recognize that the revised standards require annual collection of assessment data (ACCE Document 103, Section 9.1.4.1)(August 2016 version).
- xii) The committee agreed to accept and approve Oregon State University's second year progress report. The Council appreciates the work done to alleviate the Weaknesses and Concerns. Please provide a copy of the School of Civil and Construction Engineering strategic plan with the third year progress report.
- xiii) The committee agreed to accept and approve State University of New York, Delhi's first year progress report for their two-year program. The Council appreciates the work done to address the Weaknesses and Concerns. Recommend reviewing Sections 3.1.5.3, 9.1.4.1, and 9.1.4.2 in the August 2016 version of ACCE Document 103 in developing the Quality Improvement Plan. Specific assessment measures need to be identified for each SLO, and assessment data must be collected annually.
- xiv) The committee agreed to accept and approve University of Arkansas, Little Rock's first year progress report. The Council commends the Program for its actions to resolve the Concerns. The Program does not need to submit a third year progress report since all Concerns have been alleviated. The Council looks forward to the Program's next Self-Evaluation Study and site visit in the Fall of 2021.
- xv) The committee agreed to accept and approve University of Minnesota, Twin Cities' third year progress report. The Council is concerned with the response to Weakness #1. The new outcome-based standards require 3 semester hours of mathematics and 6 semester hours of analytically-based physical science. The degree plan on the university website indicates 4 credits of calculus and 4 credits of physics. Please provide a special report by July 1, 2017 explaining where in the required program of study, students earn the remaining 2 credits of analytically-based physical science.
- xvi) The committee agreed to accept and approve University of Nebraska's third year progress report. The Council appreciates the responsive report and looks forward to the Program's next Self-Evaluation Study and site visit in Fall 2019.
- xvii) The committee agreed to accept and approve Washington State University's first year progress report. The Council looks forward to learning of progress on the faculty hiring and outcome assessment in the third year progress report.

**5) New Business**

- a) **Institutions that have both a two year and four year program:** Guidelines for accreditation visits to institutions which have both a two year and four year program will be developed and sent out electronically to committee members for input. These are rare situations and should not require any changes to ACCE's forms.
- b) **Don McCollister's Service:** John Schaufelberger announced that this would be Don McCollister's last meeting as a member of the accreditation committee and thanked Don for his long and distinguished service as a member of the committee.

**6) Adjourned at 11:15**