



# *Annual Meeting 2016*

## *Minutes*

**American Council for Construction Education  
Accreditation Committee – Open Session  
Atlanta, Georgia  
Friday, 7/22/16 – 8:00 a.m.**

**I. Attendance:**

- a. Committee Members:** Becky Burleson, Craig Capano, Tamara Crooks, Mike Cooley, Sean Foley, John Gaver, Murray Jones, Susan Labas, Don McCollister, Bob Meyer, Khalid Siddiqi, John Schaufelberger -chair.
- b. Visitors:** Alan Atalah, Wylie Bearup, Joe Burgett, Richard Burt, Jim Caldwell, Jessica Cabral, Abdol Chini, Tim Dykes, Joe Fradella, Dwayne Fitzpatrick, Somik Ghosh, Scott Gross, Pelin Gultekin, Jeff Hannon, Don Hayes, Roger Liska, Pavan Meadati, Tim Mrozowski, Gindy Neidermyer, Warren Plugge, Robert Ries, John Schmidt, Monica Snow, Scott Sumner, Heath Wiley, Gary Winek.

**II. Chair Welcome**

- a. Opening Remarks:** The meeting was called to order at 8:00 a.m. with a committee quorum present.
- b. Introductions:** The chair welcomed everyone to the committee meeting and self introductions were made.

**III. Review Minutes from February Mid-Year Meeting:** Minutes from the February 2016 Mid-Year Meeting Open Session of the Accreditation Committee were distributed and approved.

**IV. Self-Evaluation Survey Results and Determination of Needed Action Items:** The areas which had been of concern to the committee in the past were quality of visiting team reports and quality of progress reports. These two areas saw significant improvement and received high marks in the recent survey. The action item for the committee is to monitor the quality of these reports to prevent deterioration of report quality as we proceed with the changes to the standards.

**V. Old Business**

- a. Council of Chairs:** Sean Foley provided the report from the Council of Chairs. There were three pilot programs for the new accreditation standards during spring 2016. The responses obtained from the visiting team chairs and program directors were similar to the fall responses with no significant new information to address. The previous responses have been addressed by proposed revisions to the

standards which will go to the Board of Trustees tomorrow. There were questions concerning the binders that training and guidance may need to address. The three pilot programs provided both course binders and SLO binders. Visiting team chairs liked having both course binders and SLO binders, but program chairs were concerned with the additional work required to put together two sets of binders. Only the SLO binders would be presented at future accreditation visits. There are plans to present samples of SLO binders in the baccalaureate caucus at the February 2017 meeting. It is expected the mandatory use of the new standards in the fall 2016 visits will generate more feedback due to some programs being less familiar with the requirements of the new standards. Some programs may try to measure everything and in doing so create more data than they can collect and evaluate. The programs must collect and analyze the data they indicate or they will create a violation of the standards. Some construction departments have program objectives. The department must have methods to measure progress in achieving these program objectives, also.

- b. Review recent and pending visits:** John Schaufelberger noted that the recent and pending visits are listed in Tab 5 of the conference book. Currently, there are six accreditation visits scheduled for fall 2016 which will result in seven programs visited since University of Alaska has both a four-year and two-year program.
- c. Review status of programs in candidate status:** Programs in candidate status are listed under Tab 8 in the conference book. There are 10 baccalaureate degree programs and 3 associate degree programs in candidate status. One associate degree candidate program is being reviewed for accreditation this meeting.

## VI. New Business

- a. Proposed Revisions to ACCE Document 103:** Most revisions going to the Board tomorrow are clarifying or streamlining and do not create new requirements to the standards. The two new revisions are the requirement that all assessment data be collected annually and the requirement that the frequency of evaluating outcomes cannot be greater than three years. One question is when these new requirements would go into effect. John Schaufelberger stated his thinking has been to require fall 2017 visits to meet these revised standards. Some program directors with spring 2017 visit have asked to use the revised standards for their visits. John's idea was to let the programs having spring 2017 visits have the option to use current or revised standards. John asked for feedback concerning the date the revised standards would go into effect. Consensus was to start using the new standards as soon as possible, but optional use in spring 2017 visits and mandatory use in fall 2017 visits would be as early as the revised standards could be fairly implemented. Recommendation would be to place the proposed standards revisions approved by the Board on Saturday in the concordance document along with updates to ACCE Document 102 done by the guidance committee and updates to Form A3 done by Mike Holland and John Schaufelberger. This updated document would be sent to the program directors having spring visits and posted to the ACCE web page.

## VII. Adjourned at 8:32