



Annual Meeting 2016

Minutes

BOARD OF TRUSTEES

Saturday, July 23, 2016

8:00 – 9:30 a.m.

- 2.1 Board Chair Allan Hauck called the meeting to order at 8:00 a.m.
- 2.2 Secretary Norma Andersen conducted roll call and announced there was a quorum.
Present: Norma Andersen, Dan Belcher, Lori Brown, Richard Burt, Jim Carr, Mike Cooley, Tamera Crooks, Michael Emmer, John Gaver, Cheryel Goodale, Allen Hauck, James Hogan, Murray Jones, Mostafa Khattab, Susan Labas, Donald McCollister, Bob Meyer, John Schaufelberger, Khalid Siddiqi, and Tulio Sulbaran
Absent: David Batie, Sean Foley, Marty Garza, Carl Roegner, and Andrew Yantis
Guests: Abdol Chini, Walter Dukes, Brad Hyatt, Ben Ilozor, Mag Malek, Warren Plugge
- 2.3 February 2016 minutes were approved unanimously as written.
- 2.4 Discussion of Board Self -Assessment Action Items
Al Hauck presented the Self-Assessment results. Items 25 and 27 were discussed. John Schaufelberger questioned why we have #29. Bob Meyers asked for clarification of the process dealing with the results. Al Hauck will be looking at revisions for the self-assessment.
- 2.5 Report on Executive Session
Al Hauck reviewed Mike Holland's performance evaluation. The Board approved the review and approved extending Mike a contract for one year. The Board asked Mike to include a Professional Development plan for the next year with his annual report. It should be developed with input from the Board Chair.

Billye was recognized for all of her work throughout the year and at the meetings.

The Board approved a 12-month extension to the accreditation of the construction program at the Bowling Green University. See tab 3.1.

Report was accepted by the Board.
- 2.6 Treasurer's Report -- Jim Carr
Refer to Tab 4. Jim referred the Board to the following line items;
401 – Shows a loss to the non-renewal of an association.
721 and 725 was not in the budget. Marketing and materials for booths were purchased.
Overall the assets are doing well and show an increase.
A general discussion of the financials followed.
Report was accepted by the Board.
- 2.7 President's Report -- Mike Holland
Refer to Tab 6. Mike pointed out the highlights of his report.

- We are in the third year of our new governance. One of the purposes of the new By-Laws was to refocus the Board on their new responsibilities. More Board time should be spent on Accreditation consideration and implementing elements of the Strategic Plan.
- Pilot Programs have been accredited based on the new standards. Feedback has been collected. Council of Chairs has compiled a list of concerns and best practices. Beginning Fall 2016, all programs will be assessed on the OBA Standards
- We have lost three programs to ASAC of ABET and some programs may be leaning to ATMAE even though ACCE provides more value added than other accrediting bodies.
- Khalid Siddiqi moved and it was seconded that the mission of ACCE be published in every meeting book as well as the qualifications for positions within ACCE. Motion carried.

Report was accepted by the Board.

2.8 Executive Committee Report – Allan Hauck

All committees reported.

Accreditation reviewed 22 progress reports, four re-accreditations, one initial accreditation, one initial MS accreditation and one extension.

Guidance is working on the mentor program.

Development is going to focus on ASC schools to recruit new Accreditation Candidates. Jim Smith was selected to receive the Mark Benjamin Lifetime Achievement Award.

Training is working on training for the new standards and the new self-study.

Dupree committee reported that there were no scholarship applications.

Industry Liaison committee reported the IAB workshop for the spring 2017 is being planned.

Report was accepted by the Board.

2.9 Additional Board Action Items—Allan Hauck

Tab 3.2 - Proposed Changes to the ACCE By-Laws were approved.

Tab 3.4 – Budget was tabled until after the Strategic Planning Committee reported. After the Strategic Planning Committee report, the Board approve up to \$35,000 (Item 721) be set aside for marketing, website and booth materials.

Tab.3.5 – Master’s Degree Standards Recommendations were approved.

Tab 3.6 – 3.39 - Changes to Standards Document 103 were approved with minor editing.

Changes will be effective fall 2017. Visits in spring 2017 will have the option to use the updated standards. John Schaufelberger will work them.

Tab 3.40 – 3.41 - Committee assignments for 2016-2017 were discussed, changes noted and then were approved.

Reports were accepted by the Board with the above revisions.

2.10 Board Committee Reports / Requests for Board Action

2.10.1 Accreditation --John Schaufelberger, Chair

Accreditation reviewed 22 progress reports, four re-accreditations, one initial accreditation, one initial MS accreditation and one extension.

John Schaufelberger and Jim Jones will be working on the Concordance document.

The Accreditation Committee decided that if a program reports that all weaknesses and concerns identified by the Visiting Team have been alleviated in first or second year progress reports, that a third year progress report would not be required.

The self-assessment survey was. The process is satisfactory.

Report was accepted by the Board.

2.10.2 Standards -- Abdol Chini, Chair/ Report by Richard Burt

Abdol Chini reviewed the revised Standards and they were approved. (Changes noted in Tab 3.6 – 3.39)

Report was accepted by the Board.

2.10.3 Finance -- Jim Carr, Chair

The self –assessment was reviewed.

The committee is looking for trends that may affect the budget. Jim reported that we do have surplus assets in reserve.

Report was accepted by the Board.

2.10.4 Strategic Planning – Cheryel Goodale, Chair

Strategy #1 – Marketing Plan – James Hogan requested a line item and funding in the budget to establish a Marketing Plan with projected milestones.

Strategy #2 – Improve Internal Products, Services (Accreditation). Sean Foley provided an update from the Council of Chairs, a plan to share examples of SLO Binders and Digital SLO records, and a plan to initiate a process for workshops at regional ASC meetings. Susan Labas reported on the uploading of presentations from Annual and Mid-Year meetings immediately following meetings.

Strategy #3 – Improve Internal Leadership Development Process – John Gaver reported on preparing a list of qualified candidates for ACCE Vice-Chair, requesting input from Committee Chairs on appointments, revising the Leadership Matrix, and updating the process of disseminating leadership information.

Strategy #4 – Rearticulate Value Proposition. Tulio Sulbaran reported on suggestions to revise Thursday scheduling, revise timing of the Accreditation Meeting in July, incorporate electronic meetings, and a plan to connect with industry to ascertain what topics are of interest, in what delivery method, and a list of industry professionals interested in presenting.

Strategy #5 - Articulate Future of Industry and Construction Professionalism. Cheryel Goodale reported on a proposal to build a community of construction education recruiters by contacting a recruiting representative of each ACCE accredited program to establish a social network of contacts and resources.

Report was accepted by the Board

2.10.5 Council of Chairs -- Sean Foley, Chair Report by Cheryel Goodale

Focus is on the concordance document and aligning the various documents after the changes to Standards Document 103.

Report was accepted by the Board

2.10.6 Leadership Development—John Gaver, Chair

Presented the following nominations for the Board of Trustees

2.10.6.1 Nominations for Board Trustees

- Educator Trustees are Robert Ries and John Schmidt.
- At large Trustees are Al Hauck, Richard Burt, Sean Foley and Khalid Siddiqi

2.10.6.2 Nominations for Secretary, Treasurer, President

- Secretary – Norma Andersen
- Treasurer – Mike Cooley
- President – Michael Holland

2.11. Election of Board Trustees

The new Board was elected as presented by the Leadership Development,

2.12 Seating of the new Board

The new Board was seated

2.13 Election of Secretary, and Treasurer,-- Allan Hauck

The Board elected the Secretary, Treasure, and President as presented by the Leadership Development.

2.14 Confirmation Committee Chair and Committee Members -- Allan Hauck

2.15 Other Business -- Allan Hauck

The Development Committee asked the Board to approve \$35,000 to support a marketing plan from an outside consultant. After much discussion the budget was approved to be funded out of the ACCE reserve funds. A task force was formed to lead the proposal process: Dan Belcher, Allan Hauck, James Hogan, Mike Holland, Susan Labas, and Warren Plugge. The task force is to develop and solicit proposals for a marketing plan from outside consultants and to have presentations from a short list of consultants at the February 2017 Board Meeting in Orlando.

2.16 Future Meeting Dates -- Allan Hauck

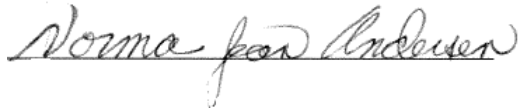
2017 Mid-Year Meeting, February 22 – 25, 2017 – Orlando, Florida

2017 IAB Event, February 122, 2017 – Orlando, Florida

2017 Annual Meeting, July 26 - 29, 2017 –Colorado Springs, Colorado

2.17 Adjourn at 12:00PM

Minutes respectfully submitted by Norma Andersen



Board of Trustees Training

Saturday, July 23, 2016

9:30 – 12:00 noon

Due to the length of the Board meeting there was not Board Training.

