



Annual Meeting 2016

Minutes

Executive Committee Friday, July 22, 2016 2 – 3:00 p.m.

1. Greetings
 - a. Members Present: Al Hauck, Norma Andersen, Cheryel Goodale, Mike Holland, Jim Carr, Abdol Chini, Sean Foley, John Gaver, James Hogan, Murray Jones, Khalid Siddiqi, John Schaufelberger
 - b. Members Absent: James Jones, Steve Lords, Charles McIntyre
 - c. Guests: Bill Bender, Dan Belcher, Lori Brown, Richard Burt, Mike Cooley, Tammy Crooks, Michael Emmer, Dwayne Fitzpatrick, Joe Fadella, Chris Gordon, Susan Labas, Bob Meyer, Warren Plugge, J. Mark Taylor,

2. Minutes of February 2016 meeting were approved unanimously.

Minutes were not in the July 2016 meeting book. They will be put in the February 2017 Book.

3. Brief Committee Reports of Significant Issues

- a. Accreditation Committee Report

John Schaufelberger reported the committee approved 22 progress reports, 4 Master's status reports and 1 special report.

The committee approved waving the second and/or third year reports for programs which have alleviated all weakness and concerns in first or second year reports. Three schools had the third year reports waived and will be notified of the action.

The report was unanimously approved.

- b. Guidance Committee Report

Jim Carr reported the Concordance document will be revised as soon as possible to reflect the changes to Document 103. Jim Jones and John Schaufelberger will update the concordance document. It would be made available to Spring 2017 scheduled visits.

Workshops on the self-study preparation and learning outcome preparation and assessment documentation will be developed. They also discussed mentor reports.

The report was unanimously approved.

c. Development Committee Report

James Hogan reported the committee is reviewing the charge of the committee. It overlaps with the Industry Liaison Committee in some ways. Development is going to focus on potential candidates for accreditation.

James Hogan and Al Hauck will work in wording changes for the By-Laws prior to Feb 2017.

The report was unanimously approved.

d. Training Committee Report

Khalid Siddiqi reported that they have very good attendance at all of the training sessions.

The committee would like to have time during the Caucuses to conduct some Chair training and have part of the session devoted to preparation of the self-study.

They are considering shortening the Chair Training to three hours. Mike Holland voiced concern that it may have a negative impact on the quality of the visits and the visiting team reports.

The report was unanimously approved.

e. Dupree Education Committee Report

Mike Holland reported that no scholarships or awards were given this year.

Mike Holland discussed the challenge of getting applicants for the scholarships and awards. It was suggested a more focused effort be on the IAB and on LinkedIn in order to let them know of these opportunities.

The report was unanimously approved.

f. Recognition Committee Report

Murray Jones reported the there are three recommendations for renewal:

NAWIC Educational Foundation's Certified Construction Associate

National Association of Home Builders' Certified Green Professional

National Association of Home Builders' Certified Aging in Place Specialist

The committee recommends ACCE communicate to NAHB a request for more detailed information in future renewals such as providing a list of web links to program outcomes. Murray Jones will work with Mike Holland on this recommendation.

The committee suggested that only organizations be allowed to be recognized not individual providers.

ACCE accredited programs should be able to be recognized for non-degree programs they offer.

The report was unanimously approved.

g. Industry Liaison Committee Report

Susan Labas reported the February 2017 IAB Workshop is planned and has good participation of near-by construction programs. The schedule is provided in the meeting book. The visiting team training will be offered in one of the afternoon tracks on Wednesday.

The Memorandum of Understanding was tabled.

The report was unanimously approved.

4. Brief Caucus Reports of Significant Issues

a. Industry Representatives

James Hogan reported the Associations in attendance each reported and talked about participating in the February 2017 IAB Workshop.

There were no action items.

The report was unanimously approved.

b. Associate Degree Program Representatives

Mike Cooley reported they discussed the training required for the new standards. The discussion focused on State Fair Community College who is going through a visit Fall 2016.

The report was unanimously approved.

c. Baccalaureate Degree Program Representatives

Abdol Chini reported there were two presentations;
By Bennett Judson from The Roofing Industry Alliance for Progress

By Joe Burgett on the revised AIC AC Examination Preparation Guide and the upcoming online study guide.

Topics and speakers for February 2017 were identified.

The report was unanimously approved.

5. Other Old Business

There was no additional old business.

6. New Business

- a. Discussion of Self Evaluation Survey results and determination of needed Action Items

Al Hauck summarized the results of the self-assessment. It is apparent that there is room for improvement. It was discussed that the assessment document needs to be revised.

Item #1: Programs are not providing who the educator and practitioner are for their programs. Abdol Chini and Khalid Siddiqi will work on this to identify which programs have and have not provided this information. It was suggested the request for this information be added to update list sent to each program each year from the ACCE office. Once information is compiled it should be included in the Meeting booklet.

Item #3: The wording needs to be changed.

Item #5: Is really not needed.

Al Hauck will revise the self –assessment document.

- b. Mike Holland reported on the staff review. He indicated Billye is doing a great job.
- c. The Council of Chairs was asked to provide a summary of the data collected after to pilot visit.

7. Future Meetings

- i. 2017 Mid-Year Meeting – February 22 – 25, 2017 – Orlando, Florida
- ii. 2017 IAB Event – February 22, 2017 – Orlando, Florida
- iii. 2017 Annual Meeting – July 26 – 29, 2017, Colorado Springs, Colorado

8. Adjourn at 3:10

Minutes are respectfully submitted by Norma Andersen

