



Mid Year Meeting 2017

Minutes

**American Council for Construction Education
Guidance Committee
Orlando, Florida
February 24, 2017 8:00 am**

- I. Attendance:**
 - a. Committee Members – James Jones, John Schmidt, Jim Carr, Tim Mrozowski**
 - b. Visitors – Tom Burns, David Batie, Carol Morman, Daniel Trujillo, Talat Salama, Frank Dellaripa, Doris Kemp, Firas Shalabi, Jake Avila, Gail Edwards, Tom Leathem, Cheryel Goodale**
 - c. Committee Members absent – Mikael Anderson, Scott Arias, Dan Belcher, Michael Bowman, Rebecca Burleson, Shima Clarke, Glen Gulino, James Hogan, Ben Ilozor, Anthony Lamanna Steve McKeegan, Brian Wasserman**

- II. Chair Welcome**
 - a. Opening Remarks**

The meeting was called to order at 8:00 am by James Jones

- III. Minutes from February 2016 Meeting**

Jim Carr made a motion to approve the July minutes as distributed. Tim Mrozowski second. Motion passed.

- IV. Special Committee Agenda Items**
 - a. Chair Jones informed the committee that the committee will have a workshop on Documentation of SLO evidence at 10:00 am.**

The committee discussed topics for July workshops. It was decided to have two sessions focused on the following:

 - i. Examples from programs three year analysis of assessments and benchmarks**
 - ii. Examples of Indirect assessment. Tim Mrozowski volunteered to survey the membership to find examples.**
 - b. 16 mentor reports were submitted and reviewed by chair Jones. Some programs were unresponsive to the request to submit. There was discussion on possible training for mentors and mentees on report writing. Most of the issues are with candidate programs. It was suggested that mentee reports include target date for initial accreditation.**
 - c. Task Force reports were given. FAQ – no report.**

- d. Council of Chairs. Possible submission of self-study only electronic.**
- V. We should consider postings examples of Visiting Team schedule on the website.**
- VI. Adjourned at 8:38.**